WD 05-2047 WD 05-2047 (Rev.-11) was first posted on www.wdol.gov on 06/22/2010 REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor Shirley F. Ebbesen Division of Director Wage Determinations WD 05-2047 U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210 Wage Determination No.: 2005-2047 Revision No.: 11 Date Of Revision: 06/15/2010

State: California

Area: California Counties of Los Angeles, Orange OCCUPATION NOTES:

Heating, Air Conditioning and Refrigeration: Wage rates and fringe benefits can be found on Wage Determinations 1986-0879.

Laundry: Wage rates and fringe benefits can be found on Wage Determination 1977-1297.

**Fringe Benefits Required Follow the Occupational Listing**	
OCCUPATION CODE - TITLE FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations	1 - 0 - 0 -
01011 - Accounting Clerk I	15.83
01012 - Accounting Clerk II	17.77
01013 - Accounting Clerk III	20.27 28.08
01020 - Administrative Assistant 01040 - Court Reporter	19.93
01051 - Data Entry Operator I	12.26
01052 - Data Entry Operator II	13.37
01060 - Dispatcher, Motor Vehicle	22.41
01070 - Document Preparation Clerk	13.75
01090 - Duplicating Machine Operator	13.75
01111 - General Clerk I	11.76
01112 - General Clerk II	14.92
01113 - General Clerk III	17.43
01120 - Housing Referral Assistant	21.90
01141 - Messenger Courier	11.45
01191 – Order Člerk I	16.98
01192 - Order Clerk II	18.53
01261 - Personnel Assistant (Employment) I	18.07
01262 - Personnel Assistant (Employment) II	20.20
01263 - Personnel Assistant (Employment) III	22.53
01270 - Production Control Clerk	23.51
01280 - Receptionist	14.51
01290 - Rental Clerk	16.83
01300 - Scheduler, Maintenance	17.39
01311 - Secretary I	17.39
01312 - Secretary II	19.45
01313 - Secretary III	21.90
01320 - Service Order Dispatcher	19.54
01410 - Supply Technician	26.82
01420 - Survey Worker 01531 - Travel Clerk I	19.93 14.72
01532 - Travel Clerk II	16.02
01533 - Travel Clerk III	17.21
01611 - Word Processor I	15.18
01612 - Word Processor II	16.87
	10.07

	WD 05-2047	
01613	- Word Processor III	18.76
05000 -	Automotive Service Occupations	
05005	- Automobile Body Repairer, Fiberglass	23.56
	- Automotive Electrician	22.18
	- Automotive Glass Installer	20.84
	- Automotive Worker	20.84
05110	- Mobile Equipment Servicer	19.16
05130	- Motor Equipment Metal Mechanic	23.56 20.84
05100	- Motor Equipment Metal Worker - Motor Vehicle Mechanic	20.84
	- Motor Vehicle Mechanic Helper	18.38
	- Motor Vehicle Upholstery Worker	20.40
05280	- Motor Vehicle Wrecker	20.84
	- Painter, Automotive	22.18
	- Radiator Repair Specialist	20.84
05370	- Tire Repairer	15.47
05400	- Transmission Repair Specialist	23.56
07000 -	Food Preparation And Service Occupations	
	- Baker	12.28
	- Cook I	12.91
	- Cook II	14.31
	- Dishwasher	10.29
	- Food Service Worker	11.20
	- Meat Cutter - Waiter/Waitress	15.92 9.85
09000 -	Furniture Maintenance And Repair Occupations	9.83
09010	- Electrostatic Spray Painter	20.45
09040	- Furniture Handler	13.66
09080	- Furniture Refinisher	20.45
	- Furniture Refinisher Helper	16.30
09110	- Furniture Repairer, Minor	18.74
	- Upholsterer	20.45
11000 -	General Services And Support Occupations	
11030	- Cleaner, Vehicles	11.76
	- Elevator Operator	11.76
	- Gardener	19.21
	- Housekeeping Aide	12.58
11210	- Janitor	14.04
11210	- Laborer, Grounds Maintenance - Maid or Houseman	14.40 10.16
	- Pruner	13.27
11270	- Tractor Operator	17.13
11330	- Trail Maintenance Worker	14.40
11360	- Window Cleaner	15.77
	Health Occupations	
	- Ambulance Driver	17.82
12011	- Breath Alcohol Technician	17.82
12012	- Certified Occupational Therapist Assistant	26.38
12015	- Certified Physical Therapist Assistant	26.70
12020	- Dental Assistant	17.27
12025	- Dental Hygienist	38.39
	- EKG Technician	28.14
	- Electroneurodiagnostic Technologist	28.14
12040	- Emergency Medical Technician	17.82
	- Licensed Practical Nurse I - Licensed Practical Nurse II	18.43 20.68
	- Licensed Practical Nurse III	23.72
12100	- Medical Assistant	14.82
12130	- Medical Laboratory Technician	19.73
12160	- Medical Record Clerk	16.07
	- Medical Record Technician	18.53
12195	- Medical Transcriptionist	19.35
12210	- Nuclear Medicine Technologist	36.54

WD 05-2047

		- Nursing Assistant I		10.19
1	2222	- Nursing Assistant II		11.46
1	2223	- Nursing Assistant III		12.50 14.03
1	2224	- Nursing Assistant IV - Optical Dispenser		17.00
		- Optical Technician		15.71
		- Pharmacy Technician		17.83
1	2280	- Phlebotomist		14.03
1	2305	- Radiologic Technologist		25.24
1	2311	- Registered Nurse I		31.47
1	2312 2212	- Registered Nurse II		38.49
1 1	2313	- Registered Nurse II, Specialist - Registered Nurse III		38.49 48.20
1	2315	- Registered Nurse III, Anesthetist		48.20
1	2316	- Registered Nurse IV		57.77
		- Scheduler (Drug and Alcohol Testing)		25.09
130	- 00	Information And Arts Occupations		
		- Exhibits Specialist I		24.83
1	3012	- Exhibits Specialist II		30.76
1	3013 2041	- Exhibits Specialist III - Illustrator I		37.63 27.84
		- Illustrator II		34.51
		- Illustrator III		42.16
		- Librarian		31.80
		- Library Aide/Clerk		16.49
		- Library Information Technology Systems		28.71
		strator		22.40
		- Library Technician		22.40 20.36
		- Media Specialist I - Media Specialist II		20.30
1	3063	- Media Specialist III		25.38
		- Photographer I		17.95
1	3072	- Photographer II		20.08
1	3073	- Photographer III		26.61
1	3074	- Photographer IV		33.56
		- Photographer V		40.61
1/0	00 -	- Video Teleconference Technician Information Technology Occupations		20.08
140	4041	- Computer Operator I		17.82
ī	4042	- Computer Operator II		19.93
		- Computer Operator III		22.89
1	4044	- Computer Operator IV		25.73
1	4045	- Computer Operator V		27.35
		- Computer Programmer I	(see 1)	27.42
1	4072	- Computer Programmer II	(see 1)	
1	4075	<ul> <li>Computer Programmer III</li> <li>Computer Programmer IV</li> </ul>	(see 1) (see 1)	
		- Computer Systems Analyst I	(see 1)	
1	4102	- Computer Systems Analyst II	(see 1)	
1	4103	- Computer Systems Analyst III	(see 1)	
1	4150	- Peripheral Equipment Operator		17.82
1	4160	- Personal Computer Support Technician		25.73
		Instructional Occupations		34.73
1 1	5010	<ul> <li>Aircrew Training Devices Instructor (Non-Rated)</li> <li>Aircrew Training Devices Instructor (Rated)</li> </ul>		42.03
		- Air Crew Training Devices Instructor (Pilot)		50.37
1	5050	- Computer Based Training Specialist / Instructor		34.73
1	5060	- Educational Technologist		36.09
		- Flight Instructor (Pilot)		50.37
		- Graphic Artist		26.72
		- Technical Instructor - Technical Instructor/Course Developer		25.70
		- Test Proctor		31.47 20.77
-	2 7 7 0			20.77

WD 05-2047	
15120 - Tutor	20.77
19000 - Machine Tool Operation And Repair Occupations	40 50
19010 - Machine-Tool Operator (Tool Room) 19040 - Tool And Die Maker	18.52 23.95
21000 - Materials Handling And Packing Occupations	23.33
21020 - Forklift Operator	14.54
21030 - Material Coordinator	23.51
21040 - Material Expediter 21050 - Material Handling Laborer	23.51 13.02
21071 – Order Filler	13.31
21080 - Production Line Worker (Food Processing)	14.54
21110 - Shipping Packer 21130 - Shipping/Receiving Clerk	$15.08 \\ 15.08$
21140 - Store Worker I	11.53
21150 - Stock Clerk	17.13
21210 - Tools And Parts Attendant 21410 - Warehouse Specialist	14.54 14.54
23000 - Mechanics And Maintenance And Repair Occupations	14.74
23010 - Aerospace Structural Welder	30.78
23021 - Aircraft Mechanic I	29.10
23022 - Aircraft Mechanic II 23023 - Aircraft Mechanic III	30.78 31.94
23040 - Aircraft Mechanic Helper	20.38
23050 - Aircraft, Painter	24.41
23060 - Aircraft Servicer 23080 - Aircraft Worker	23.55 24.58
23110 - Appliance Mechanic	20.11
23120 - Bicycle Repairer	15.47
23125 - Cable Splicer 23130 - Carpenter, Maintenance	32.84 27.67
23140 - Carpet Layer	21.12
23160 - Electrician, Maintenance	30.18
23181 - Electronics Technician Maintenance I 23182 - Electronics Technician Maintenance II	23.67 25.21
23183 - Electronics Technician Maintenance III	26.76
23260 - Fabric Worker	23.87
23290 - Fire Alarm System Mechanic	22.33
23310 - Fire Extinguisher Repairer 23311 - Fuel Distribution System Mechanic	20.03 25.94
23312 - Fuel Distribution System Operator	19.83
23370 - General Maintenance Worker	23.26
23380 - Ground Support Equipment Mechanic 23381 - Ground Support Equipment Servicer	29.10 23.55
23382 – Ground Support Equipment Worker	24.58
23391 - Gunsmith I	20.03
23392 - Gunsmith II 23393 - Gunsmith III	23.16 26.19
23430 - Heavy Equipment Mechanic	28.30
23440 - Heavy Equipment Operator	32.18
23460 - Instrument Mechanic	27.13 24.67
23465 - Laboratory/Shelter Mechanic 23470 - Laborer	12.49
23510 – Locksmith	20.69
23530 - Machinery Maintenance Mechanic	27.12
23550 - Machinist, Maintenance 23580 - Maintenance Trades Helper	25.41 14.82
23591 - Metrology Technician I	27.13
23592 - Metrology Technician II	28.74
23593 - Metrology Technician III 23640 - Millwright	31.63 25.45
23710 - Office Appliance Repairer	20.86
23760 - Painter, Maintenance	21.05
23790 - Pipefitter, Maintenance	25.74
Page 4	

23820 23850 23870 23910 23931 23932 23950 23960 23965 23970 23980	<ul> <li>Plumber, Maintenance</li> <li>Pneudraulic Systems Mechanic</li> <li>Rigger</li> <li>Scale Mechanic</li> <li>Sheet-Metal Worker, Maintenance</li> <li>Small Engine Mechanic</li> <li>Telecommunications Mechanic I</li> <li>Telecommunications Mechanic II</li> <li>Telephone Lineman</li> <li>Welder, Combination, Maintenance</li> <li>Well Driller</li> <li>Woodcraft Worker</li> <li>Pageonal Needs Occupations</li> </ul>	24.24 26.19 26.81 23.16 24.34 18.70 26.30 27.86 24.18 19.75 24.56 23.90 18.49
24570 24580 24610	Personal Needs Occupations - Child Care Attendant - Child Care Center Clerk - Chore Aide - Family Readiness And Support Services	13.05 16.03 10.57 16.03
Coord	- Homemaker	19.21
25000 -	Plant And System Operations Occupations	
25010 25040 25070 25190 25210	<ul> <li>Boiler Tender</li> <li>Sewage Plant Operator</li> <li>Stationary Engineer</li> <li>Ventilation Equipment Tender</li> <li>Water Treatment Plant Operator</li> </ul>	27.59 28.83 27.59 19.34 28.83
27004 27007 27008 27010 27030 27040 27070 27101 27102 27131 27132	Protective Service Occupations - Alarm Monitor - Baggage Inspector - Corrections Officer - Court Security Officer - Detection Dog Handler - Detention Officer - Firefighter - Guard I - Guard II - Police Officer I - Police Officer II Recreation Occupations	23.77 13.15 31.01 31.00 23.77 31.01 29.97 13.15 23.77 36.78 40.87
28041 28042 28043 28210 28310 28350 28510 28515 28630 28690	<ul> <li>Carnival Equipment Operator</li> <li>Carnival Equipment Repairer</li> <li>Carnival Equipment worker</li> <li>Gate Attendant/Gate Tender</li> <li>Lifeguard</li> <li>Park Attendant (Aide)</li> <li>Recreation Aide/Health Facility Attendant</li> <li>Recreation Specialist</li> <li>Sports Official</li> <li>Swimming Pool Operator</li> <li>Stevedoring/Longshoremen Occupational Services</li> </ul>	12.76 13.74 9.67 14.16 13.48 15.83 11.56 19.61 12.61 16.97
29010 29020 29030 29041 29042	- Blocker And Bracer - Hatch Tender - Line Handler - Stevedore I - Stevedore II	23.42 23.42 23.42 21.88 24.95
30010 30011 30012 30021 30022 30023	Technical Occupations - Air Traffic Control Specialist, Center (HFO) (see 2) - Air Traffic Control Specialist, Station (HFO) (see 2) - Air Traffic Control Specialist, Terminal (HFO) (see 2) - Archeological Technician I - Archeological Technician II - Archeological Technician III - Cartographic Technician	39.85 27.98 30.26 22.52 24.21 34.46 34.46

WD 05-2047		20 79
30040 - Civil Engineering Technician 30061 - Drafter/CAD Operator I		30.78 24.86
30062 - Drafter/CAD Operator II		27.81
30063 - Drafter/CAD Operator III		31.00
30064 - Drafter/CAD Operator IV		38.15
30081 - Engineering Technician I		19.68
30082 - Engineering Technician II		22.09
30083 - Engineering Technician III		24.70
30084 - Engineering Technician IV		30.60 37.43
30085 - Engineering Technician V 30086 - Engineering Technician VI		45.29
30090 – Environmental Technician		27.72
30210 - Laboratory Technician		23.13
30240 - Mathematical Technician		33.92
30361 - Paralegal/Legal Assistant I		21.83
30362 - Paralegal/Legal Assistant II		27.04
30363 - Paralegal/Legal Assistant III		33.08
30364 - Paralegal/Legal Assistant IV		40.03 33.92
30390 - Photo-Ōptics Technician 30461 - Technical Writer I		23.62
30462 - Technical Writer II		28.89
30463 - Technical Writer III		34.96
30491 - Unexploded Ordnance (UXO) Technician I		25.32
30492 - Unexploded Ordnance (UXO) Technician II		30.64
30493 - Unexploded Ordnance (UXO) Technician III		36.72
30494 - Unexploded (UXO) Safety Escort		25.32
30495 - Unexploded (UXO) Sweep Personnel	(see 2)	25.32 30.42
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(See 2)	50.42
30621 - Weather Observer, Senior	(see 2)	33.79
31000 - Transportation/Mobile Equipment Operation Occu		55175
31020 – Bus Aide	•	13.63
31030 - Bus Driver		19.62
31043 - Driver Courier		13.27
31260 - Parking and Lot Attendant 31290 - Shuttle Bus Driver		9.39 14.48
31310 – Taxi Driver		13.23
31361 - Truckdriver, Light		14.48
31362 – Truckdriver, Medium		20.63
31363 - Truckdriver, Heavy		21.78
31364 - Truckdriver, Tractor-Trailer		21.78
99000 - Miscellaneous Occupations		12 12
99030 - Cashier 99050 - Desk Clerk		12.13
99095 – Embalmer		12.65 23.19
99251 - Laboratory Animal Caretaker I		11.02
99252 - Laboratory Animal Caretaker II		12.08
99310 - Mortician		34.35
99410 - Pest Controller		15.19
99510 – Photofinishing Worker		16.36
99710 - Recycling Laborer		21.03
99711 - Recycling Specialist 99730 - Refuse Collector		24.67 18.76
99810 – Sales Clerk		17.13
99820 - School Crossing Guard		9.51
99820 - School Crossing Guard 99830 - Survey Party Chief		37.97
99831 – Surveying Aide		21.26
99832 - Surveying Technician		27.95
99840 - Vending Machine Attendant		12.77
99841 - Vending Machine Repairer 99842 - Vending Machine Repairer Helper		15.42 12.77
55672 - venung machine Repairer nerper		12.77

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.50 per hour or \$140.00 per week or \$606.67 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

## THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime

WD 05-2047

(i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

\*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol. gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

## WD 05-2047

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} when multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.